# YourCause and NPOconnect

#### WHO IS YOURCAUSE?

YourCause, now powered by Blackbaud, connects corporations and their employees to Nonprofit Organizations (NPOs) around the globe via our CSRconnect and GrantsConnect platforms. Employees of these corporations can make donations and log volunteer hours to NPOs, and often-times, the corporations match these donations or provide volunteer grants in recognition of their employees' service. We are proud to partner with over 350 corporate clients to support their giving and volunteering efforts.

#### WHAT IS NPOCONNECT?

NPOconnect is the free portal for nonprofit organizations (NPOs) through which you can be part of YourCause's Global Good Network of over 8 million prospective donors and volunteers. It's where you can manage the information about your NPO that we share with the Global Good Network. It's also where you can review the donations and volunteer hours that our users contribute to your NPO. There are many features available to you in NPOconnect that will make it easier for you to receive and manage your donation and volunteer details.

#### CREATE YOUR NPOCONNECT ACCOUNT

We synchronize NPOconnect with many nonprofit organization databases from around the world to ensure that we have the basic details for a vast majority of NPOs within our system. This includes the IRS for US-based NPOs, the UK Charity Commission for UK-based NPOs, the Canadian Revenue Agency for Canada-based NPOs, among many others.

By creating a free NPOconnect account and registering, you will be able to build out your profile, sign up to receive your donations electronically, and so much more.

Point your browser to <a href="NPOconnect">NPOconnect</a> (https://nonprofit.yourcause.com), click the "Sign Up" tab and create an NPOconnect account. Once your account has been created, you'll receive an email to confirm your account, after which you can sign in to claim and administer your NPO.

#### REGISTER TO ADMINISTER YOUR NPOCONNECT ACCOUNT

Once you have an NPOconnect account, you can sign in to NPOconnect and register to administer your NPO. Detailed instructions for registering to administer an NPO are available on our Help Desk at: Registering to Manage your NPO. (https://yourcausenpo.zendesk.com/hc/en-us/categories/360003285332-Registration)



# What can you do as an NPOconnect Administrator?

### Maintain Your Public Image

Your NPOconnect profile helps you clearly communicate your organization's presence, mission and goals. NPOconnect allows you to maintain this profile by updating your logo, display name and address, mission statement, website URL, search tags, and more. And all of this information is shared with and made visible in YourCause's Enterprise Corporate Social Responsibility (CSR) platforms, CSRconnect and GrantsConnect, to the donors, volunteers, and grant makers in the Global Good Network.

#### Find and Download Payment Information

Want to know who your donors are? Need the details of the payments made to you by YourCause? NPOconnect provides the ability to review and download specific transactions and payment details to help you keep your books in order and to thank your donors.

#### Get Payments Faster

Did you know that registering for electronic funds transfer (ACH) can decrease the time it takes to get charitable funds to you by 2 weeks? NPOconnect provides a simple way to provide your NPO banking information so that future YourCause payments can be made electronically.

## Stay Eligible for Corporate Matching Gifts

Some CSRconnect clients require that certain compliance statements be accepted and adhered to by an NPO to qualify for corporate matching gifts. NPOconnect lets you review those compliance statements and accept or reject them. Also, make sure to have a look at your NPO Affiliations. Some corporate matching gifts could be dependent on you providing that detail about your organization to our CSRconnect clients. Don't miss out on any matching gift opportunities!

#### Verify Donations and Volunteer Hours to receive Corporate Matches

Some CSRconnect clients require that NPOs verify donation receipt and/or volunteer hours worked to be eligible for corporate matching funds. NPOconnect makes it simple for you to see and verify donations and volunteer hours to trigger a corresponding corporate matching gift.

### Share Your Impact

Donors want to know that their time and contributions matter. Share stories of the good works you are doing in your communities making them visible do the donors and volunteers in the Global Good Network.



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#### Create and Promote Volunteer Events

Looking to promote an upcoming Volunteer Event quickly and easily with all of the prospective volunteers in the Global Good Network. Some CSRconnect clients allow for NPOs to promote their volunteer events directly to members of the Global Good Network. Use the NPOconnect Volunteer Event feature to create an event and promote it to one or more CSRconnect client communities.

# Need Assistance? YourCause is Here to Help!

We hope that you find NPOconnect intuitive and easy to use. However, if you have any questions visit the *Help and Support* page, which provides a link to our Help Desk, chat, and email support. Links to the Help Desk, Chat Support and Email Support are all available on the NPOconnect Sign In page.

We hope our online Help Desk is able to address most of your inquiries, but if you have any other questions, don't hesitate to <u>reach out</u> (https://yourcause2010.wufoo.com/forms/q9qe07f00wiz5h/) by submitting a support request.